

# Jeffco Public Schools Foodservice Emergency Feeding

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## Overview

Jeffco Public Schools will close for two weeks beginning March 16, 2020 and continuing through the week of the previously scheduled Spring Break (March 23-27, 2020) to aid in the prevention of the spread of COVID 19. During this time period, Food and Nutrition Services will open at specific sites to serve breakfast and lunch to students in regional and high need areas of our district. Both breakfast and lunch meals will be served for no cost as “grab and go” single selection from designated sites. This information will be communicated extensively by email, social media and district website.

Please note that site participation will be monitored on an ongoing basis during this closure. If a higher than expected demand is seen, sites may be expanded to meet community needs for meal service. Additionally, sites with low daily participation may be closed.

## Sites and Times

Currently (pending additional waiver approval), to receive reimbursement under the Summer Food Service Program (SFSP) even with the existing waiver approval, sites must have  $\leq 50\%$  students qualifying for free and reduced-price meals. Designated sites have been identified according to need and geographic placement in the district. Schools qualifying for SFSP are in purple. Additionally, in order to ensure service in all quadrants of our district we have added two sites who currently do not qualify for reimbursement under the SFSP, they are in red.

### Selected Sites

1. Arvada K-8
2. Edgewater Elementary
3. Lasley Elementary
4. Foothills Elementary
5. Parr Elementary
6. Colorow Elementary
7. Conifer High School

### Serving Times

**Breakfast:** 8:00-9:00 am

**Lunch:** 11:30-12:30 pm

### Meal Service and Menu Planning

- We will provide free breakfast and lunch to all kids, ages 1-18 at the established sites.
- Meals will be packaged individually in a ‘grab and go’ manner.

- Meals will be distributed through the selected sites serving line. Once the meal is selected, kids will leave the school site, as area for eating meals will not be provided

### Staffing

- FNS will provide staff for meal preparation and meal service (2-4 employees).
- School site should provide staff
  - Administrator for supervision of parent and kids (1)
  - Facility Support (1)
  - Security and direction (1)
  - Only employees are allowed in our schools; therefore, no volunteers for food service serving or prep will be allowed

### Action Steps

- FNS Executive Director to apply for emergency feeding waivers from the CDE OSN.
- Communications Department will advertise and promote the designated site locations, times and dates of operation to the Jeffco community through district website, email, social media and news media.
- FNS Director of Operations will coordinate the following:
  - a. Menu development and meal pattern compliance by FNS District Dietitian
  - b. Communication to needed vendors
  - c. Service site food product orders
  - d. Distribution of food product to open sites by FNS Warehouse employees
- FNS Coordinator of Schools will coordinate the following:
  - a. Identify number of staff needed for operation.
  - b. Identify staff and a pool of substitute staff options for the established service sites.
  - c. Identify process for tracking and claiming of meals.
- Site Principal, John McDonald and Tony Arnold with coordinate staffing personnel for the selected sites.