

Dakota Ridge High School 2019-2020



Vision

Dakota Ridge High School continually strives for a school based upon an exceptional community that promotes extraordinary learning, expanded opportunities and, above all, success for all students.

Mission Statement

Dakota Ridge High School aspires to help all members of its community develop a balance between and synergy from four basic human needs: the need to live, the need to love, the need to learn and the need to leave a legacy. Therefore, we consciously commit ourselves to demonstrating:



The physical need "To Live" in an environment that is clean, safe and business-like; a vibrant place which inspires a healthy attitude in its community of learners.



The social need "To Love" self and others with respect high expectations, trust and decency; to belong to and work as a responsible member of the community.



The mental need "To Learn" by continuously seeking and accepting challenging Opportunities that expand our abilities and motivate others to make full use of their abilities.



The spiritual need "To Leave a Legacy" by establishing a sense of meaning and purpose to our existence through contributions to our community and to the lives of others.

Dakota Ridge High School

Bell Schedule

Navy Day

Cardinal Day

Staff Dev/Special Duty

7:00-7:50

7:00-7:25

Zero Block/AE

Zero Block/AE

7:50-8:10

Passing 7:25- 7:30

Passing 8:10- 8:15

7:30-9:05

FIRST BLOCK

**FIFTH
BLOCK/SEMINAR**

8:15-9:05

Passing 9:05-9:15

Passing 9:05-9:15

9:15-10:45

SECOND BLOCK

SIXTH BLOCK

9:15-10:45

10:55-1:05

LUNCH
BLOCK

"3/7A" Lunch 10:55-11:25- "3/7A" Class 11:35-1:05
"3/7B" Class 10:55-12:25 "3/7B Lunch 12:35-1:05

10:55-1:05

LUNCH
BLOCK

Passing 1:05 - 1:15

1:15- 2:45

FOURTH BLOCK

EIGHTH BLOCK

1:15-2:45

Broadcast Announcements

*1st & 5th block, Main Hall, Cafeteria Projection, Community
Connections and School Website*

Dakota Ridge High School

Frequently Used Phone Numbers

Main Office		303-982-1970
Attendance Line		303-982-1884
Attendance	Kristina Kroah	303-982-1927
Financial Office	Kathy Abeyta	303-982-4329
Athletic Office	Jennifer Hastert	303-982-7833
International Baccalaureate Coordinator	Holly Davis	303-982-8956
Principal	Jim Jelinek	303-982-4970
Asst. Principal (9-12, A-E)	Michael Dougherty	303-982-1936
Asst. Principal (9-12, F-La)	Brenda Lucas	303-982-8965
Asst. Principal (9-12, Le-Re)	Matt Heckel	303-982-1956
Asst. Principal (9-12, Rh-Z)	Kim Keller	303-982-3090
Principal's Secretary	Angie Beasley	303-982-2767
Registrar	Cindy Hollander	303-982-4026
Counselor (A-Da)	Julie Plautz	303-982-1892
Counselor (De-Hr)	Karina Wilson	303-982-0653
Counselor (Hu-Me)	Kirsten Sjolund	303-982-5090
Counselor (Mi-Sa)	Brian Plautz	303-982-1893
Counselor (Sc-Z)	Nile Smith	303-982-1978

Table of Contents

Mission/Vision Statement.....2

Bell Schedule..... 3

Phone Numbers.....4

Table of Contents.....5

School Information.....6 - 7

- Daily Schedule
- Schedule Change Policy
- Class Schedules
- Teacher Voice Mail and Email
- Closed Campus Policy/Lunch Block
- Lunch Block
- Parking
- Searches of student property

Rules and Policies..... 8- 17

- Lockers
- Smoking
- Student ID Cards
- School Rules
- Dress Code
- Hat Policy
- Student Visitors
- Electronic Devices
- Health Center
- After School Policy
- Incidents of Disrespectful Treatment
- Academic Dishonesty
- Attendance/Tardy Policy
- Leaving School during the Day
- Pre-arranged Absences
- Early Release
- Being Sent to the Office
- Computer Use and Rights
- Student Achievement and Recognition
- Graduation
- AP/Honors/IB Information
- Academic Letters and Honor Roll
- National Honor Society
- Honor Graduates
- Valedictorians and Salutatorians
- Credit Recovery
- Legacy Wall of Honors
- Athletics and Activities

Medical Marijuana.....17

Discipline Matrix.....18-19

Our schedule includes:

*Seminar required for students grade 9-12.

**Structured study hall* required for freshmen and sophomores. Sophomores earn the right to have a free block 2nd semester if they received a 3.5 GPA during the 1st semester, are proficient in all categories on the state assessments, maintain good attendance and behavior and have the required signatures.

**Off blocks*-students must remain in the cafeteria or LMC (when available with permission)

**Closed Campus*— freshmen

* *Required Minimum Course Load*

Freshmen & Sophomore: Six instructional blocks, study hall plus Seminar per semester

Juniors: Minimum of six instructional blocks and Seminar per semester

Seniors: Five instructional blocks plus Seminar per semester

Start Times: AE: 7:00 - 7:25 on Navy Days. Class begins at 7:30 am.

AE: 7:50 - 8:10 on Cardinal Days. Class begins at 8:15 am.

Check with teachers for availability.

DRHS SCHEDULE CHANGE POLICY

Dakota Ridge HS builds students' class schedules according to the course selection forms. Students also enter their own course requests directly into Infinite Campus. Counselors work with students through the end of each school year to specifically discuss any potential course changes.

After schedules are posted in Infinite Campus (late May), students will no longer be able to request schedule changes for electives or other courses unless there is an "academically compelling reason," such as students are in the wrong level or they failed the prerequisite. In this case, students must complete a schedule change request form (available in Counseling) describing the academic reason for a schedule change request and submit it to the academic committee for review. A change will be made only upon approval. Forms should **not** be filled out for teacher preferences, block preferences, or lunch / free block preferences, as these will **not** be approved.

Teacher Voicemail and Email

Parents and students may use these to keep in touch with the teachers if necessary. A list of voicemail numbers and email addresses is available on the school website:

<https://dakotaridge.jeffcopublicschools.org/>

In addition, JeffcoConnect provides attendance and grade updates to parents as well as email connections.

Closed Campus Policy

Dakota Ridge High School is a closed campus for 9th graders. Off-campus privileges will be extended to sophomores, juniors and seniors that maintain appropriate attendance and classroom behavior. Any senior, junior, or sophomore taking an underclassman off campus will face disciplinary measures and loss of privileges.

Lunch Block

During lunch, it is expected students remain in the cafeteria to eat. Afterward, students may socialize in the following areas: Main hallway or outside. Students are not allowed to congregate in the academic hallways. Students will not be allowed to eat in other areas of the building, including classrooms. It is expected that every student take pride in the school and place trash only in the provided trash receptacles.

Parking

All Student vehicles must be registered for authorized parking on our campus. Non-registered vehicles parking on campus or vehicles parked in areas other than those designated as student parking are subject to ticketing at the owners expense. Juniors and seniors are allowed to purchase a Main lot permit for \$125.00. Cost of permit decreases \$12.50 every month after August. Permits can be picked up at the Campus Supervisors desk with main lot application and proof of purchase. Students must also show all required fees/fines have been paid. Sophomores are allowed to park in the Upper or Foothills lot at no cost. Permits can be picked up at the Campus Supervisor's desk with the upper lot application completed. Upper lot is available to all students at no cost with upper lot application.

Searches of student property

In order to keep the school safe, state law allows your person and/or personal possessions (including backpacks, purses, lockers and vehicles) to be searched whenever a school authority has reasonable suspicion to believe that you are in possession of contraband or unauthorized materials. The school retains the authority to conduct routine patrols of student parking lots and inspections of the exteriors of cars while on school property. The interiors of cars may be inspected without student consent if there is a reasonable suspicion as described above.

Lockers

9th grade students will be assigned a locker at the time of registration to store books or clothing free of charge. 10th, 11th and 12th grade students may request a locker if needed. This locker is the sole responsibility of the individual student to whom it is issued and is not meant to be shared with other students. It is also not recommended that students store valuables in their lockers, as the school is not liable for missing or stolen items from the lockers. The locker does however remain the property of the school. Skateboards must be placed in lockers and are not to be used on campus.

Smoking

Possession of, smoking, use of any tobacco product, or paraphernalia (including vapor pens, hookah pens, etc.) in or on school property or at any student activity sponsored by the district shall be grounds for in-school and/or out of school suspension depending on the severity of the situation. All tobacco products will be confiscated.

Student ID Cards

Per state law all students enrolled at Dakota Ridge are required to purchase and carry a student identification card with them while in the building and/or on school grounds. A student may be asked to produce the ID by any school employee at any time. The ID card will be required to receive the following services:

1. Checking out books/materials from the library
2. Admission to athletic events at the student prices both home and away
3. Entry into dances
4. Picking up your yearbook
5. Purchasing food in the cafeteria.

School Rules

- Be on time and attend all classes every day
- Complete and submit all assigned course work by due dates
- Students with a D/F grade in any course will attend A/E or academic tutoring
- Actively monitor JeffcoConnect and teacher websites for work and academic progress
- Respect and encourage the right to teach and the right to learn at all times
- Treat others as you would like to be treated by them
- Respect others and recognize that diversity is to be valued
- Act appropriately/be responsible for your choices
- Be engaged; ask questions and seek solutions
- With the exception of Seminar, food is not allowed outside of the cafeteria
- Water bottles or closed top beverages allowed (they must have a cap to prevent spillage)

Dress Code

While students are all afforded the right to appropriate expression, they also have a right to an education. Although dress is a matter of self-expression and is influenced by weather and fashion trends, certain items and styles are not acceptable for fostering a positive learning environment. The following items are inappropriate and are not to be brought or worn to school or to school sponsored events:

1. **Clothing that is overly revealing or sexually suggestive.** The midriff, back, chest, or buttocks should not be exposed. The bottom of shirts/tops must meet or be longer than the top of the pants so that the midriff is not exposed. No spaghetti straps, halters, tubes or single shoulder strap shirts are allowed. No pajamas.
2. **No undergarments may be visible when in normal posture (sitting or standing).**
3. **Hats or other head coverings are not allowed in the building prior to 2:45 pm.**
4. **No bandanas on heads, around legs, ankles or other body parts or hanging out of pockets**
5. **Clothing with offensive slogans or designs on them, i.e. anything that promotes drugs, alcohol or is sexually suggestive is not allowed.**
6. **Clothing or jewelry that emulates gang affiliation is not allowed.**
7. **Shoes must be worn at all times.**
8. **Accessories such as spikes or chains should not be worn or brought to school.**
9. **Trench coats or dusters are not permitted. All winter jackets should be kept in lockers.**

This list is not meant to be exhaustive. The teacher or administrator will determine appropriate dress.

Dakota Ridge High School Hat and Head covering Policy

DRHS is a no-hat school. No bandanas on heads, around legs, ankles or other body parts or hanging out of pockets. If you are wearing a hat or any head covering prior to 2:45 pm, it will be confiscated and held in the administrative offices. On the first occasion, the student may meet with the appropriate administrator after school and retrieve the item. On the second offense, this option is not available and the item can only be retrieved at the end of the semester.

Student Visitors

Dakota Ridge is a closed campus and does not allow student visitors except for our pre-arranged shadow program. Please do not request permission for student visitors to attend school with you. Visiting student groups must get prior administrative permission and check in at the main office.

Electronic Devices

These items are most appropriately used before the school day, at lunch or after school. During class time, these items should remain in your locker or backpack unless otherwise directed by a teacher. Should these items become a disruption, they may be confiscated. Laser pointers are not allowed on school grounds. If students choose to bring these expensive items to school, Dakota Ridge will **no** longer investigate lost or stolen items of this sort. Students will be referred to the Jefferson County Sheriff's Department for any follow-up investigation. Please do not bring these electronic and expensive items to school.

The Health Center

Students who become ill during the day may ask to be sent to the health center to receive aid. Students are required to have a pass from their teacher to sign into the health center. Students must sign in and out and must contact a parent if they are going home due to their condition. All prescription medicines must be checked into the health center. Students need to visit the health center to receive those medications.

Before/After-School hours

Students are expected to vacate the building by 3:15 PM unless they are involved in a school sponsored activity or have a scheduled appointment with a teacher or administrator. The school opens at 7:00 AM – students should not report to school prior to that time.

Incidents of Disrespectful Treatment

Disrespectful or discriminatory behavior will not be tolerated at Dakota Ridge. If a student feels that he/she has been treated with disrespect or has witnessed an incident of disrespect, it is important for the student to discuss it as quickly as possible with one of our assistant principals or counselors so appropriate action can be taken.

Academic Dishonesty Policy

Students are responsible for acting with honesty and integrity, and for following the Jeffco Public Schools Student and Family Handbook. To ensure clarity for all concerned, Dakota Ridge High School further defines academic dishonesty/cheating/plagiarism to include, but not be limited to the following:

- Use of any unauthorized assistance or collaboration in taking quizzes or examinations, completing homework, papers, projects or labs.
- Dependence on the use of sources beyond those authorized by the individual classroom teacher in writing reports, papers, solving problems, or carrying out other assignments.
- Acquisition, without permission, of tests or other academic material belonging to a member of the school staff.
- Unauthorized use of computer translators, programmable calculators, personal digital assistants, cell phones, or other electronic devices.
- The use, by summary, paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgement. It also includes submitting exams, themes, reports, drawings, laboratory notes, undocumented quotations, computer-processed materials, or other material as one's own work when such work has been prepared by another person or copied from another person or from a website.
- The unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials, including electronic media.
- Unauthorized possession of examinations, answer keys, library materials, computer software, computer codes, or laboratory materials.
- Sharing of information regarding examinations or quiz content with students in other sections of the class.
- Unauthorized changing of grades on an examination, quiz, homework assignment, project, or in an instructor's grade book or grade report, or the unauthorized access to academic computer records.
- Intentional beneficial grading of assignments by one student for another.
- Selling or purchasing of examinations, papers, computer programs and/or assignments of any kind.

Attendance Policy

Absences resulting from your temporary illness, injury, extended disability or family emergencies will, under normal circumstances, be excused. Absences need to be called in to the attendance office **on the day of the absence by the parent/guardian**. Failure to abide by this policy will result in the student's absence not being excused. **Chronic single block absences (5 or more)** need a note from the dentist, doctor, or administrative approval. The attendance office has voice mail that can be utilized any time of the day. Planned absences can also be excused in advance

using the message system. Suspensions are considered unexcused absences; however, District policies and grading of work applies. Please see the Jefferson County Student and Family handbook for the current policies concerning student absences, excuses, and truancy. Students under 17 are under state compulsory attendance laws. Failure to attend will initiate a **Truancy Action Plan and Student Outreach contacted**.

Tardy Policy

Students should always be punctual in order to ensure the maximum learning opportunity. Students are considered tardy if they report to their scheduled class after the bell has rung and learning has started. Each teacher will discuss the consequences of habitual tardiness with individual students.

Leaving School during the Day

Once students arrive on school grounds, they may not leave school for any reason without first having their parent/guardian contact the attendance office. Sophomores, juniors and seniors have off campus lunch privileges and/or open blocks which allow them to leave. Students will not be excused to leave school grounds for the lunch period if they do not have off-campus privileges.

Pre-Arranged Absences

If a student needs to miss school for an extended period of time, a pre-arranged absence form must be used. The forms are available in the attendance office and must be signed by all the student's teachers prior to the absences. The purpose of this form is to alert the teachers of the upcoming absences and should be used if the absences total more than three consecutive school days. It is the responsibility of the student to get early work and to work out arrangements with teachers for due dates.

Early Release

The school calendar is planned and published in advance of the school year to allow parents and students the opportunity to make vacation plans. **No final exams may be taken early.** Please check website frequently for calendar updates.

Being Sent to the Office

If a situation develops in which a student's behavior becomes detrimental to the welfare of the class or is interfering with the other students' ability to learn, a teacher may ask him/her to leave class and report to the office. Students **must** report directly to the office at this time. Appropriate consequences will be determined by the administrator using the discipline matrix.

Computer use and rights

Respect for the work of others in a computer environment is especially important. Plagiarism, invasion of privacy, unauthorized access, copyright violations, damaging, modifying or attempting to modify computer files, systems, or facilities are grounds for disciplinary action as well as possible legal action. Parents and students will sign an internet/computer use agreement.

Student Achievement and Recognition

Students at Dakota Ridge have the opportunity to be recognized in the following ways:

Honor Roll

Positive Office Referrals/Recognition on school web site

Student of the Month

National Honor Society

Legacy of Excellence Awards

Scholar Athletes

Valedictorian and Salutatorian

Honor Graduates

Legacy Wall of Honor

Boettcher Scholars, Academy appointments and National Merit Finalists

Graduation

To be eligible for a diploma at the end of the senior year, a student must complete 24 credits and meet all graduation requirements outlined in the registration guide. All 24 credits must be earned in order to walk at graduation.

AP/Honors/IB information

Students who have pre-registered for and have been accepted to AP, Honors, and/or IB courses will not be allowed to drop these courses at the start of the school year. Students must remain in these courses for at least one semester.

Cumulative Grade Point Average (GPA): The average obtained by dividing the total number of grade points earned in high school courses by the total number of credits attempted. Weighted grades for successful completion of advanced course work are factored into this calculation. DRHS operates on a 4.0 grade point scale, as follows:

Unweighted Grade: A = 4 points	Weighted Grade: A = 5 points
B = 3 points	B = 4 points
C = 2 points	C = 3 points
D = 1 point	D = 1 point
F = 0 points	F = 0 points

Weighted Grades: Grades are weighted in recognition of additional effort and learning required in classes beyond the usual level of difficulty for high school courses. The following courses will be weighted: AP, Honors, and IB courses offered within Jeffco Schools and Post Secondary Options courses that meet or exceed the level of AP when unavailable at the student's home high school or when the student has completed the curriculum offered at the home high school (with principal's discretion and prior approval). This policy may change pending district review.

Academic Letters and Honor Roll

Students have the opportunity to earn an academic letter if they maintain a 3.8 GPA or higher for two consecutive semesters, fall and spring. Letters are awarded in the fall of the following year. Any student who has maintained appropriate behavior and obtains at least:

- ❑ A 3.8 GPA for fall and spring semester will qualify to earn a pin for their letter, and a certificate.
- ❑ A 4.0 or higher GPA for fall and spring semester will qualify to earn a pin for their letter, and a certificate.

Honor Roll students will be recognized in the following categories in the same manner.

National Honor Society

Students have the opportunity to apply to become members in the National Honor Society if they meet the following requirements:

- ❑ Must be a full time student as a Junior or Senior
- ❑ Have at least a cumulative GPA of 3.8
- ❑ Complete 20 hours community service per semester
- ❑ Complete an application including teacher recommendations
- ❑ Students are required to attend the induction ceremony to receive the NHS certificate.

Faculty sponsors and current NHS officers review all applications and make the final selections. Newly selected members will be required to attend an induction ceremony prior to the end of the school year.

Honor Graduates

Students will be recognized at the time of graduation for their academic achievements in the following ways:

Students with a cumulative GPA of 3.8-3.99 receive a silver cord

Students with a cumulative GPA of 4.0 or above receive a gold cord

IB Diploma Candidates receive a light blue cord

National Honor Society receive a white cord

Warren Tech National Honor Society receive a purple cord

National Art Honor Society receive a rainbow cord

Valedictorians and Salutatorians

The valedictorian will be the student(s) with the highest adjusted GPA and outstanding citizenship. The salutatorian will be the student(s) with the second highest adjusted GPA and outstanding citizenship. The adjusted GPA will be calculated using the following procedure:

1. Final cumulative GPA will be determined at the end of the second semester of the students' senior year. The GPA for all senior students will be un-weighted so as to level the academic playing field and not penalize students who take additional academic classes.
2. Additional academic points will be awarded based on:
 - a. 1 point for each semester of an Honors class successfully completed
 - b. 2 points for each semester of an Advanced Placement/IB or school-approved Post Secondary College/University class successfully completed.
3. Each academic point acquired will add .01 to the final cumulative GPA to get the adjusted GPA.

The final selection of the valedictorian and salutatorian will be based on the above criteria and administrative discretion.

Credit Recovery

If a student fails a core class at DRHS, he/she must make up this credit. There are several options. Please contact your counselor for further assistance.

Recovery Options

- Approved night school program
- Summer School
- DRHS Online credit recovery
- Brigham Young University Online Courses
- 21st Virtual Academy Courses

Legacy Wall of Honors

Dakota Ridge offers students the opportunity to be recognized for their academic/Legacy accomplishments by having their name placed on the Wall of Honors in the following areas:

- Special SAT/ACT recognition**
- Boettcher Scholarship** - Selected by the Boettcher Foundation
- Military Appointment** - Appointed to attend one of the four Military Academies
- National Merit Finalist** - Selected by the National Merit Corporation as a finalist based on the NMS/QT test scores
- Advanced Placement**- student who scored a five on one or more AP test
- IB Diploma**
- AP - 5 Scores**
- Valedictorian and Salutatorian**
- MOD (Men of Dakota) and SWOD (Super Women of Dakota)**
- Eagle Scouts and Girl's Scouts Gold Award**

Athletics/Activities/Clubs

We encourage athletes to participate in more than one sport at Dakota Ridge. We currently compete in the 5A Jeffco League, except for football, women's swimming, and women's tennis where we compete in 4A. Marching band competes at 4A classification within the Colorado Band Masters Association. To see a current list of sports, clubs and activities offered, see our website.

Athletic Eligibility

To be eligible to participate in sports, a student must have attempted a minimum of 2.5 credits the previous semester and have received no more than one "F". If you make up credit for the classes you have failed, you may regain eligibility at the beginning of the fall semester; otherwise, you are ineligible per the dates in the table below for first semester and on the Monday of Week 36 for second semester. Athletes are also on weekly eligibility in which they must meet at a minimum the same eligibility requirements outlined above on a weekly basis. More specific eligibility requirements are on the athletic registration documents available online on the Dakota Ridge website under the athletics tab. This online registration must be completed and the fees paid prior to practicing in any sport. Participants in athletics will pay a district fee determined at the beginning of the school year.

Fall Regain Dates Table

Boys' Golf - Week 9

Boys' Tennis - Week 12

Gymnastics - Week 12

Spirit - Week 12

Softball - Week 13

Field Hockey - Week 13

Cross Country - Week 13

Volleyball - Week 14

Boys' Soccer - Week 14

Football - Week 14

Medical Marijuana

Several incidents have been reported where students have claimed that marijuana, or marijuana products, were legal to possess at school because it was prescribed medical marijuana. For the purposes of Jefferson County Public Schools, "medical marijuana" does not exist. Marijuana is still an illegal substance under federal law and until the state and federal become compatible, we will follow federal law. Students are not to possess marijuana or paraphernalia at school, are not allowed to come to school under the influence of marijuana, and are not allowed to use the medical marijuana law as an excuse to do so.

DRHS Discipline Matrix			
<i>Subject to change. Based on Jefferson County Public School Code of Conduct Book. For up-to date discipline matrix, please see our website</i>			
Behavior	First Offense	Second Offense	Third Offense
On or in the vicinity of another school campus without authorization	Detention, community service, and/or 1 day suspension	1-3 day suspension	3-5 day suspension
Verbally abusing or using obscenities toward staff**	1-3 day suspension depending on the severity	3-5 day suspension depending on the severity	5-10 day suspension/ possible withdraw from school
Intimidating or threatening a staff member **	Counseling; min. 3-day suspension; law enforcement contacted	10 day suspension, recommendation for expulsion, law enforcement contacted	10 day suspension, recommendation for expulsion, law enforcement contacted
Threatening, verbally abusing, using profanity, harassing, or bullying a fellow student, including all forms of social media **	Counseling, detention, community service, loss of privileges, suspension or expulsion depending on the severity of the offense	Counseling, detention, community service, loss of privileges, suspension or expulsion depending on the severity of the offense	Counseling, detention, community service, loss of privileges, suspension or expulsion depending on the severity of the offense
Behavior which disrupts the normal educational process (including cell phones, iPods, etc.)	Counseling, detention, community service, loss of privileges, suspension or expulsion depending on the severity of the offense	Counseling, detention, community service, loss of privileges, suspension or expulsion depending on the severity of the offense	Counseling, detention, community service, loss of privileges, suspension or expulsion depending on the severity of the offense
Habitually disruptive behavior – ongoing behaviors that cause a serious interference with the orderly operation of school, or the school's ability to provide educational opportunities to the student or others	Suspension	Suspension and creation of the remedial discipline plan	Recommendation possible for expulsion
Insubordination/willful disobedience	Counseling, community service, detention and/or 1-2 day suspension	1-3 day suspension	3-5 day suspension
Possession, use and/or being under the influence of alcohol or illegal over the counter drugs and/or for possession of drug paraphernalia**	3 day minimum suspension, parent conference, provide information regarding drug/alcohol treatment programs	5 day minimum suspension depending on severity, recommendation for evaluation and treatment program	10 day minimum suspension with completion of approved drug treatment program and/or possible expulsion on the 3 rd offense and all subsequent offenses
Possession, use and/or being under the influence of illegal drugs not sold over the counter **	3 day minimum suspension, parent conference, provide information regarding drug/alcohol treatment programs	5 day minimum suspension, parent conference, provide information regarding drug/alcohol treatment programs	10 day minimum suspension with completion of approved drug treatment program and/or possible expulsion on the 3 rd offense and all subsequent offenses
Selling over the counter drugs or alcohol **	10 day minimum suspension, parent conference, provide information regarding drug/alcohol treatment programs	Student will be expelled upon the 2 nd offense and all subsequent offenses.	Student will be expelled for all subsequent offenses.
Purchasing or selling all drugs except those sold over the counter**	Student will be expelled for the first and every subsequent offense	Student will be expelled	Student will be expelled

DRHS DISCIPLINE MATRIX CONTINUED

Behavior	First Offense	Second Offense	Third Offense
Smoking and/or possession of any tobacco product/paraphernalia on school property or at any student activity**	1 day In-School Suspension; confiscation of all products, completion of online educational program on tobacco/vaping	2 day suspension; confiscation of all products	2-5 day suspension; confiscation of all products
Selling of tobacco products **	1-2 day suspension	3-4 day suspension	One additional day of suspension for each infraction
Violating the off-campus policy	1 day In-School Suspension	1-2 day suspension	1-3 day mandatory out of school suspension
Fighting (mutual combat including self defense) **	Minimum 1 day suspension, up to and including expulsion. Step 1 on habitually disruptive.	Minimum 3 day suspension, up to and including expulsion. Step 2 on habitually disruptive.	Minimum 5 day suspension, up to and including expulsion. Step 3 on habitually disruptive.
Setting off fireworks or other devices or in possession of such devices **	Suspension or expulsion depending on the severity of the offense	Suspension or expulsion depending on the severity of the offense	Suspension or expulsion depending on the severity of the offense
Theft and/or extortion **	Police contacted, 2-3 day suspension with restitution depending on severity	Police contacted, 3-5 day suspension with restitution depending on severity	Police contacted, 5-10 day suspension, restitution and/or recommendation for expulsion
Academic dishonesty including cheating and/or plagiarism	Warning, suspension, or community service with possible loss of credit	1-3 day suspension, possible loss of credit	3-5 day suspension, possible loss of credit
Vandalism, defacing/destroying school property **	Police contacted, 2-3 day suspension with restitution depending on severity	3-5 day suspension with restitution	5-10 day suspension, recommendation for expulsion
Carrying, bringing, using or possessing a deadly weapon **	10 day suspension, recommendation for expulsion	10 day suspension, recommendation for expulsion	10 day suspension, recommendation for expulsion
Wearing a hat or head covering	Hats or head coverings will be confiscated. 1 st offense student may retrieve at the end of the school day, 2 nd offense- student may retrieve at end of the semester		
Truancy	Contact parents, truancy court, teacher intervention, community service, attendance program, suspension		
Violation of the dress code	Confiscation of/or changing of clothes	3 hours community service and change of clothes	1-2 day suspension and change of clothes
Lying to staff; forgery; false impersonation**	1-2 day suspension	3-5 day suspension	5-10 day suspension
Called self In	3 hours of Community Service	1 day In School Suspension	1-3 day suspension
Chronic parking violations	Campus Supervisor works with SRO to locate driver. Student driver is called into conference with Campus Supervisor – student's name is entered into Campus with notation of conference and behavior of Disobedience/Defiance, and issued a parking ticket for \$15.	Campus Supervisor works with SRO to locate driver. Student driver is called into conference with Campus Supervisor – student's name entered into Campus with notation of conference and behavior of Disobedience/Defiance, student's parent is contacted with notice of 2 nd conference and second parking ticket for \$30.	Campus Supervisor works with SRO to locate driver and writes a referral to Administration. Administration conferences with student driver, enters data into Campus with notation of conference and behavior of Disobedience/Defiance, assigns ISS to student, Ticket for 3 rd offense is \$65

** Police will be contacted in addition to the consequences above
In-School Suspension may be assigned by Administrative discretion